



Counter services / Price list (non-exhaustive list)

Prices valid from

01.04.2026

Service	Remarks	CHF	GEL
<b>Authentication, confirmation, certification</b> Prices excluding local postage	Authentication	40.00	138.00
	Confirmation / Certification	40.00	138.00
<b>Identity Documents Switzerland</b> Prices excluding local postage	Passport adult	incl. postage CH < representation	149.00 514.00
	Passport & identity card adult	incl. postage CH < representation	166.00 573.00
	Passport child	incl. postage CH < representation	69.00 238.00
	Passport & identity card child	incl. postage CH < representation	86.00 297.00
	Identity card adult	incl. postage CH < representation	74.00 255.00
	Identity card child	incl. postage CH < representation	39.00 135.00
	Temporary passport (adult/child)		100.00 345.00
	Temporary passport: Surcharge outside office hours	25.00	86.00
	Temporary passport: Surcharge week-end / public holidays	50.00	173.00
	Laissez-passer	40.00	138.00
	Laissez-passer: Surcharge outside office hours	20.00	69.00
	Laissez-passer: Surcharge week-end / public holidays	20.00	69.00
<b>Identity Documents Liechtenstein</b> Prices excluding local postage	Passport adult	incl. postage FL < representation	149.00 514.00
	Passport child (12 to 18 years)	incl. postage FL < representation	69.00 238.00
	Passport child (under 12 years of age)	incl. postage FL < representation	69.00 238.00
	Identity card adult	incl. postage FL < representation	74.00 255.00
	Identity card child (12 to 18 years)	incl. postage FL < representation	39.00 135.00
	Identity card child (under 12 years of age)	incl. postage FL < representation	39.00 135.00
	Passport & identity card adult	incl. postage FL < representation	159.00 549.00
	Passport & identity card child	incl. postage FL < representation	79.00 273.00
	Temporary passport		140.00 483.00
<b>Naturalisation</b>	Naturalisation adult	Fees SEM	600.00 2'070.00
	Naturalisation minor	Fees SEM	350.00 1'208.00
	On time-based fee (at least 3 hours)	Fee representation	450.00 1'554.00
<b>Visa</b>	Visa Adult (EUR 90.00)		82.00 283.00
	Visa Child (6-12 years) (EUR 45.00)		41.00 141.00
	Visa according agreement VFA (EUR 35.00)		32.00 110.00
	Visa adult according to art. 25a (EUR 135.00)		123.00
	Appeal against visa refusal	Fee SEM	200.00 690.00
<b>Civil Status Affairs</b> Prices excluding local postage, authentication/apostilles and cantonal fees	Receipt Application to preparatory procedure of marriage		150.00 518.00
	Translation and legalisation of civil status documents for a preparatory marriage on time-based fee (at least half hour)	incl. postage representation < CH	80.00 276.00
	Total fees for Application to preparatory procedure of marriage including national Visa fee, postage fee and time-based fee per 30 minutes		312.00 1'077.00
	Advance payment for Civil Status Authorities in Switzerland, if both fiances / partners have residency abroad (preparatory marriage)		175.00 603.75
	Conversion registered partnership into marriage	incl. postage representation < CH	80.00 276.00
	Certificate of civil status	incl. fee FOCS & Civil Status Authority, postage CH < representation	70.00 242.00
	Certificate of civil status urgent	incl. fee FOCS & Civil Status Authority, postage CH < representation	85.00 293.00
	Change of registered sex	incl. postage representation < CH	80.00 276.00
	Change of registered sex, legal representative separate	incl. postage representation < CH	35.00 121.00
	Receipt Name declaration (after divorce / dissolution of partnership / death)		75.00 259.00
	Advance payment for content verification and authentication of foreign documents by lawyer of confidence		-
<b>Postage (representation &lt;/&gt; CH)</b>	Documents	5.00	17.00
	Identity Documents	9.00	31.00
<b>Postage (local)</b>	Postage (local)		6.00

A receipt has to be issued for each payment!

Legal basis:

- RS 191.111 FDFA Fees Ordinance (FeeO FDFA)
- RS 143.11 Ordinance on Swiss Identity Documents (de, fr, it)
- LGBl 2011.454 Ordinance on Fees under the Identity Document Act (de)
- RS 141.01 Ordinance on Swiss Citizenship (de, fr, it)
- Visa Code
- RS 142.209 Ordinance on fees under the Federal Act on Foreign Nationals (de, fr, it)
- RS 172.042.110 Ordinance on Fees in matter of Civil Status (de, fr, it)